**Heddon on the Wall Parish Council**

Minutes of the meeting of the Heddon on the Wall Parish Council

On **Wednesday 10th January 2018@ 7.00pm** in Heddon Library

 *.*Louise Pringle

 Clerk to the Council

1. **PRESENT & APOLOGIES FOR ABSENCE -** Present **:** Mrs Gardner-Medwin (chairman), Mrs Thompson, Mrs Cruickshank, Mr Pyle, Mr Adams, Mr Armstrong, Mr Young, Mr Stewart, Clerk (Mrs Pringle). Apologies, Councillor Jackson, Mr Avery.
2. **DECLARATIONS OF INTEREST –** Mr Young, Selman Park
3. **MINUTES OF THE MEETING HELD ON 13th December 2017 –** Minutes were agreed andsigned off
4. **MATTERS ARISING FROM THE MINUTES**

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| **Owner** | **Action** | **Status** |
| L Pringle | Add tree maintenance to budget | **Completed** |
| I Armstrong | Organise cutting for Butterfly Garden and volunteers | **Ongoing** |
| L Pringle | Speak to highways re white lines Taberna Close | **Completed** |
| K Pearson/L Pringle | Go ahead with traffic signs | **Completed** |
| L Pringle | Arrange new signatories for bank account | **Ongoing** |
| L Pringle | Financial regs copy website and to all councillors | **Completed** |
| K Pearson | Price for 5 green fingerpost signs | **Ongoing** |
| L Pringle | Report passing places East Heddon | **Completed** |
| R Young | Price for fencing – sports field | **Ongoing** |
| P Jackson | To investigate possibility of pedestrian crossing | **Ongoing** |
| P Jackson | Contact highways regarding parking Taberna Close | **Ongoing** |
| K Pearson | Order extra plank for Gorse Hill Seat | **Completed** |
| K Pearson | Request grit bin from the county | **Completed** |
| R Adams | Varnish benches in changing rooms with dark varnish | **Def April** |
| A Gardner Medwin | Organise a meeting to sign off Selman park agreement | **Ongoing** |
| ALL | Inspect fence/trees an east of Welfare Field | **Ongoing** |
| A Gardner-Medwin | To send in case study to NALC | **Completed** |
| A Avery | To speak to resident re vegetation on bus shelter | **Ongoing** |
| A Gardner-Medwin | To check regarding bin Station Road | **Ongoing** |
| I Armstrong | To resolve library issue | **Completed** |
| A Gardner-Medwin | Contact PCC secretary re remembrance service | **Completed** |
| A Gardner-Medwin | Write to resident re Welfare Field and email group | **Completed** |
| A Gardner-Medwin | To request drop kerbs Three Tuns | **Completed** |
| L Pringle | Price for moving of the barrier at Welfare Field gate | **Completed** |
| L Pringle | Buy footpaths map | **Completed** |
| L Pringle | Arrange tree cutting Taberna Close | **Completed** |
| L Pringle | Start land registry | **Ongoing** |
| R Young | To contact scrap man re fence Welfare Field | **Completed** |

There were several issues regarding the price for the green die bond signs for Selman Park. It was agreed that the signs would be approx. the same size as the finger post sign near the Three Tuns, There would be four signs two stating Heddon on the Wall and two Selman Park. The signs will be rectangular as this is more cost effective than arrow shaped, a white arrow as part of the text with the white walker and cyclist logos. There will be four signs.

It was agreed that the Marmax plank for the gorse hill seat will wait until the council are ready to do the rest of the seats and will be deferred until the weather improves in April along with the benches at Selman Park.

An update was given regarding the libraries meeting with the County Council attended by Mr Armstrong and Mr Clark. The responsibility for libraries will move away from Active Northumberland and back to the County Council with the idea to improve book services. Heddon library was complemented and the Council intend to use it as a positive example.

When the horse chestnut tree in Taberna Close was being cut down there was a suggestion to have the stump carved into a piece of sculpture so a large stump was left and there will be a meeting at Dingle Dell on Jan 15th to discuss ideas.

1. **COUNTY COUNCIL UPDATE –** No update
2. **FINANCE**

Sign off of Dec/Jan accounts - Accounts were agreed and signed off

Budget sign off and monitoring – The draft budget agreement was proposed by Mr Adams seconded by Mr Armstrong and unanimously agreed by all councillors. It remains the same as last year with no increase.

Budget monitoring for Q3 shows that the council should remain in budget for 2017/2018.

1. **PLANNING**

**Applications**

**Applications Granted**

1. **TRAFFIC CALMING**

Flashing speed signs – update, Signs have been ordered, the County Council has been out and agreed that the existing poles are suitable however there is some pruning to do and several trees to be felled which will be included in their quote. The County council have taken over the project and Councillor Jackson has agreed to make a contribution on the price. The estimated time scale is six to eight weeks.

Resident correspondence speeding Hexham Road – All agreed with resident regarding speeding on Hexham Road between the Frenchman’s Arms and Heddon. It was agreed to arrange a Community Speedwatch session on that stretch of road as soon as the weather improves and also to get hedges cut to facilitate pavement access for walkers and runners.

1. **SELMAN PARK**

Authorisation new tenancy agreement – A meeting will be set up for sign off.

Car park extension – It was agreed to go forward with the extension of the Car park and improvement of the old car park proposed by Mr Armstrong and seconded by Mrs Cruickshank.

Rental fees – Detailed management plans, including fees to be charged, are to be discussed in a separate meeting.  The Parish Council will consult a Wylam councillor for advice.

1. **WELFARE FIELD**

Registration with land registry- The website is unclear on exactly what forms are required for our situation and further investigation is needed.

Fence and trees on east side – It was agreed to go forward with the tree surgeon’s suggestions for what is required regarding the trees. No decisions have yet been made regarding the new fence requirement.

Barrier Hexham Road – The barrier on Hexham Road on the exit to the Welfare Field is the responsibility of the County Council. Any complaints should be directed to them. The Parish council will request a safety review.

1. **MEMORIAL PARK**

Planting authorisation – Plants will be required to fill in spaces left by the trees felled earlier this year. It was agreed to bear the costs for this within the budget.

1. **AIRPORT CONSULTATIVE COMMITTEE**

Update from latest meeting – minutes for this meeting are available. The only section regarding Heddon states that consultative work is ongoing and another public meeting will be called when there are some results to report.

1. **CORRESPONDENCE**
2. Email: Resident Speeding Hexham road – see section 8

All were reminded that anything for the gossip needs to be in by Friday 19th

The meeting closed at 20.45

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| **Owner** | **Action** | **Status** |
| R Young | To check space in welfare Field fence for safety |  |
| I Armstrong | Organise cutting for Butterfly Garden and volunteers | **Ongoing** |
| L Pringle | Price from tree surgeon re east Welfare Field |  |
| L Pringle | Send in precept |  |
| L Pringle | Arrange new signatories for bank account | **Ongoing** |
| L Pringle | Send contact list with Alisoun’s mobile number |  |
| K Pearson | Price for 5 green fingerpost signs | **Ongoing** |
| R Young | Price for fencing – sports field | **Ongoing** |
| P Jackson | To investigate possibility of pedestrian crossing | **Ongoing** |
| P Jackson | Contact highways regarding parking Taberna Close | **Ongoing** |
| H Thompson | Provide Knott Hall users document |  |
| R Adams | Organise carpark work Selman Park |  |
| A Gardner Medwin | Organise a meeting to sign off Selman park agreement | **Ongoing** |
| ALL | Inspect fence/trees an east of Welfare Field | **Ongoing** |
| A Gardner-Medwin | Contact Mr Martin re sports field procedures |  |
| A Avery | To speak to resident re vegetation on bus shelter | **Ongoing** |
| A Gardner-Medwin | To check regarding bin Station Road | **Ongoing** |
| A Gardner-Medwin | Contact Council re hedge Hexham Road |  |
| A Gardner-Medwin | Arrange community speedwatch Hexham Road |  |
| A Gardner-Medwin | Request safety review barrier Hexham Road |  |
| L Pringle | Start land registry | **Ongoing** |

11/01/2018 Sport tynedale donation £30.00

05/01/2018 Library windows £32